



## Committee Approval Form

These forms must be submitted through Perceptive Content by the Department's DGSA 30 days prior to milestone

- ❖ A minimum of four members of the Duke graduate faculty must be on the approved preliminary or dissertation committee. (The Master's committee requires three members.)
- ❖ There must always be at least two members from the student's graduate program or department, a total of three must be from the primary research field/area, and one, the MAR, must represent a minor area in relation to the student's research.
- ❖ **All approved committee members must be present at the exam.** Any member participating remotely must be pre-approved by the Associate Dean for Academic Affairs. (john.klingensmith@duke.edu)

*Original committees must be approved at least 30 days before the milestone exam*

\_\_\_\_ Original committee                      \_\_\_\_ Change in student's previously approved committee

**Approval is requested for the following Student Examination Committee:**

\_\_\_\_ Ph.D. Preliminary Examination                      \_\_\_\_ Ph.D. Final Examination                      \_\_\_\_ AM/MS Examination

**Student Name:** \_\_\_\_\_

**Program or Department Name:** \_\_\_\_\_

<u>Professor's Full Name</u>	<u>Rank/Title</u>	<u>Department</u>
Chair: _____	_____	_____
Co-chair: _____	_____	_____
Advisor: _____	_____	_____
MAR: _____	_____	_____
Committee: _____	_____	_____
Committee: _____	_____	_____
Committee: _____	_____	_____
Committee: _____	_____	_____

**Please provide justification for choosing the MAR (minor area representative) below:**

**Submitted by:** \_\_\_\_\_  
Department Director of Graduate Studies                      Date

**Approved by:** \_\_\_\_\_  
Dean of Academic Affairs, Graduate School                      Date